



Admission Arrangements for Community and Voluntary Controlled Schools in Rochdale

Academic Year 2023-2024



Admission Arrangements for Community and Voluntary Controlled Schools in Rochdale

Summary

Publication Date	by 28 February 2022
Related Legislation	School Admissions Code 2014 School Admissions Appeals Code 2012 School Standards and Framework Act 1998 Education Act 1996 Equality Act 2010 Human Rights Act 1998
Related Regulations	The School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) Regulations 2014 The School Admissions (Infant Class Sizes) (England) Regulations 2014 The School Admissions (Appeals) (England) Regulations 2014
Replaces	Admission Arrangements for Community and Voluntary Controlled Schools in Rochdale
Applies to	Admissions to all Community and Voluntary Controlled Schools in Rochdale Borough

Review of arrangements

Last Review Date	December 2021
Review undertaken by	Joe Tennant, School Admissions Manager
Next Review Date	September 2022

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Admission Numbers – Academic Year 2023-2024

The tables below sets out the agreed admission number for admission in September 2023 in each of the Community and Voluntary Controlled schools in the Rochdale Borough. This is the number of pupils the school will accordingly admit for the relevant age group if sufficient applications are received. If the number of applications received is equal to or less than the admission number, all applicants will be admitted.

Primary Community and Voluntary Controlled Schools

School Name	2023 PAN
Alkington Primary School, Manor Road, Middleton, M24 1JZ	60
All Souls' CE Primary School, Rye Street, Heywood, OL10 4DF	30
Ashfield Valley Primary School, New Barn Lane, Rochdale, OL11 1TA	30
Belfield Primary School, Samson Street, Rochdale, OL16 2XW	60
Boarshaw Community Primary School, Stanycliffe Lane, Middleton, M24 2PB	60
Bowlee Park Community Primary School, Windermere Road, Middleton, M24 4LA	120
Brimrod Community Primary School, Holborn Street, Rochdale, OL11 4NB	30
Broadfield Community School, Sparrow Hill, Rochdale, OL16 1QT	60
Caldershaw Primary School, Edenfield Road, Rochdale, OL12 7QL	30
Castleton Primary School, Hillcrest Road, Rochdale, OL11 2QD	60
Elm Wood Primary School, Elm Street, Middleton, M24 2EG	60
Greenbank Primary School, Greenbank Road, Rochdale, OL12 0HZ	60
Hamer Community Primary School, Albert Royds Street, Rochdale, OL16 2SU	45
Harwood Park Primary School, Hardfield Street, Heywood, OL10 1DG	60
Heap Bridge Village Primary School, Heap Brow, Bury, BL9 7JP	25
Heybrook Primary School, Park Road, Rochdale, OL12 9BJ	90
Hollin Primary School, Waverley Road, Middleton, M24 6JG	30
Hopwood Community Primary School, Magdala Street, Heywood, OL10 2HN	60
Little Heaton CE Primary School, Boardman Lane, Middleton, M24 4PU	30
Littleborough Community Primary School, Calderbrook Road, Littleborough, OL15 9HW	60
Lowerplace Primary School, Charter Street, Rochdale, OL16 4UD	90
Marland Hill Community Primary School, Roch Mills Crescent, Rochdale, OL11 4QW	60
Meanwood Community Primary School, Churchill Street, Rochdale, OL12 7DJ	60
Newhey Community Primary School, Hawthorne Lane, Newhey, OL16 4JX	45
Norden Community Primary School, Shawfield Lane, Rochdale, OL16 4JX	60
Parkfield Primary School, Harold Street, Middleton, M24 4AF	30
Sandbrook Community Primary School, Hartley Lane, Rochdale, OL11 2LR	90
Shawclough Community Primary School, Thrum Hall Lane, Rochdale, OL12 6DE	60
Spotland Primary School, Edmund Street, Rochdale, OL12 6QG	60
St Edward's CE Primary School, Hanover Street, Rochdale, OL11 3AR	52
St Gabriel's CE Primary School, Aspinall Street, Middleton, M24 2BE	30
St Luke's CE Primary School, Queens Park Road, Heywood, OL10 4XB	60

St Mary's CE Primary School, Oldham Road, Rochdale, OL11 2HB	30
St Peter's CE Primary School, Muriel Street, Rochdale, OL16 5JQ	60
Stansfield Hall Church of England/Free Church Primary School, Barnes Meadows, Littleborough, OL15 9PR	20
Whittaker Moss Primary School, Elmsfield Avenue, Rochdale, OL11 5UY	60
Woodland Community Primary School, Regent Street, Heywood, OL10 3BX	90

Secondary Community Schools

School Name	2023 PAN
Falinge Park High School, Falinge Road, Rochdale, OL12 6LD	270

Relevant area

The Local Authority is required to determine the 'relevant area' for admissions. As with previous years; it is proposed that the relevant area will be the area covered by the Borough itself.

Admission Policy for Rochdale Community and Voluntary Controlled Primary Schools

If the school is oversubscribed, after the admission of pupils with an Education, Health and Care Plan (EHCP) where the school is named in the Plan, priority for admission will be given to those children who meet the criteria set out below, in order:

1. Looked After and Previously Looked After Children

A looked after child is a child who is in the care of a local authority or being provided with accommodation by a local authority in the exercise of their social services functions (as defined by section 22 (1) of the Children Act 1989). A previously looked after child is a child who was previously looked after but ceased to be so because they became adopted or became subject to a child arrangements or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.

2. Exceptional medical needs or exceptional welfare considerations which are directly relevant to the school concerned

Exceptional medical needs must be supported at the time of application by a letter from a GP, hospital consultant or other medical professional indicating how a pupil's medical condition relates to the school of preference. On receipt of the medical certificates/letters the case will be referred to the Service Director for consideration. It should be noted that providing such evidence does not automatically mean that a place will be allocated under this priority.

Exceptional welfare considerations (such as children at risk) must be supported at the time of the application by a letter from a supporting agency (e.g. Social Worker, Family Support Worker, Education Welfare Officer) indicating how the circumstances relate to the school of preference. On receipt of such a letter and evidence, the case will be referred to the Service Director for consideration. It should be noted that providing such evidence does not automatically mean that a place will be allocated under this priority.

This criterion will consider issues relevant to the child and/or the family in line with the Equalities Act 2010. If exceptional medical or exceptional welfare grounds are claimed after the allocation procedure has been completed, it might not be possible to allocate a place under this priority.

3. Children with a sibling attending the school

A sibling is defined in these arrangements as children who live as brother or sister in the same house, including natural brothers or sisters, half-siblings, step-siblings, adopted siblings and foster siblings. A sibling must be living at the same address and must not be a cousin or other relative. Priority may only be claimed under this priority if the child has a sibling who is attending at the time the application is submitted and who is expected to still be in attendance at the school when this child is due to be admitted.

4. Evidence of Church affiliation for children who have strong Church connections (for Voluntary Controlled schools only)

In the case of Voluntary Controlled Church of England Primary schools and joint Church of England/Free Schools, priority can be claimed on religious grounds if evidence is provided to show that the family and the child are active worshipping members at the church to which the school is affiliated – see Note (D) of these arrangements.

To meet the definition of being active worshipping members of the church, at least one parent/carer and the child must have attended public worship at the affiliated church at least once a month over a period of a year prior to the closing date for applications. Evidence of church attendance must be provided in the form of a supporting letter from the Minister of the parent's church, and must be submitted at the time of the application.

5. Children eligible for the service premium

Children eligible for admission under this priority are those where:

- one of their parents is serving in the regular armed forces;
- they have been registered as a 'service child' in the school census at any point since 2011;
- one of their parents died while serving in the armed forces and the pupil receives a pension under the Armed Forces Compensation Scheme or the War Pensions Scheme;
- pupils with a parent who is on full commitment as part of the full time reserve service.

In order to be considered under this criterion, evidence of eligibility for the Service Premium must be provided at time of application.

6. Relative proximity

Any remaining places are allocated on the basis of relative proximity to the school but also other schools nearby.

This is determined by:

- a) Measuring the shortest, suitable walking distance from the child's home address to the main gate of the school being applied for (Distance A).
- b) Measuring the shortest, suitable walking distance from the child's home address to the main gate of the nearest school to the home address other than the school that is being applied for (see Note (B)) (Distance B).
- c) Distance B is then subtracted from Distance A to provide a figure known as the relative proximity calculation.

The relative proximity calculation provides the difference in distance that a child would have to travel to attend the school being applied for and the nearest school to home that is not the school being applied for and, as such, establishes a priority ranking.

If the relative proximity calculation is the same for one or more applications, priority will be given to the child who has further to travel to the school that is not the school that is being applied for.

Notes

(A) Tie-breaker

Where there are two or more applications that cannot be separated using the above stated criteria, priority will be determined by random allocation. This process will be supervised by someone independent of the school and the admission authority.

(B) The nearest school to the home address other than the school that is being applied for

When measuring distances to "the nearest school to the home address other than the school that is being applied for", the local authority considers all schools as being the nearest school other than schools where priority is given on the grounds of a child's faith unless it is stated in the school's admission criteria that only a portion of the available places are allocated on a faith basis.

Schools where priority is given on the grounds of a child's faith are not considered as there may be little realistic opportunity for a child who is not of the faith being offered a place if the school is oversubscribed.

School types and details of schools with a religious character is available from <https://get-information-schools.service.gov.uk/>

If you are unsure which school will be considered as the nearest school when the local authority is applying the admission policy to your application, you may contact the School Admissions Team on 0300 303 0340 or email school.admissions@rochdale.gov.uk.

(C) Walking distances

Walking distances are calculated using the Rochdale GIS system which uses data supplied by Ordnance Survey (OS) to calculate the shortest walking distance between home and school.

The route is measured from the nearest point where the home address joins the OS Highways Network to the defined gate used by the school for admissions.

The starting point (home address) is identified using the easting and northing co-ordinates for the address as recorded in the Local Land and Property Gazetteer (LLPG).

If the school is located in Rochdale, the ending point is calculated to the defined main gate of the school used for admissions. If the school is located in another local authority area, the ending point is measured to the easting and northing co-ordinates recorded for the school in the DfE Get Information About Schools (GIAS) database.

In order to maximise safety, distances are measured along routes that have either streetlighting or a pavement, or both, based on data held by Ordnance Survey unless these routes have been determined, in the opinion of the local authority, as being unsuitable.

In the event where the distances calculated for two or more addresses is the same (e.g. for a block of flats), priority will be determined by random allocation.

(D) Affiliated churches

If you wish to apply on the basis of religious grounds, evidence is required to show that the family and the child are active worshipping members at the church to which the school is affiliated. The affiliated churches to the Voluntary Controlled schools in the borough are as follows:

Primary School	Affiliated Churches
All Souls CE Primary School	Sudden, St Aiden Heywood, All Souls
Little Heaton CE Primary School	Rhodes, All Saints
St Edward's CE Primary School	Castleton, St Martin
St Gabriel's CE Primary School	Middleton Junction, St Gabriel
St Luke's CE Primary School	Heywood, St Lukes Heywood, St John
St Mary's CE Primary School	Balderstone, St Mary
St Peter's CE Primary School	Newbold, St Peter
Stansfield Hall CE/Free Church Primary School	Calderbrook, St James Methodist Churches in Rochdale and Littleborough Circuit

(E) Shared parenting

In instances where a child lives part of the week with one parent and the other part with another parent; the local authority will consider the address where the child mostly wakes up on school days.

If responsibility for the child is shared equally and there are legal arrangements in place to support this; the Local Authority will accept either address agreed by each parent. If no such legal arrangement exists and parents cannot come to an agreement regarding which address is to be used, the local authority will consider the home address as the one at which child benefit is paid.

(F) Waiting lists

Rochdale Local Authority will operate a waiting list for all Rochdale Community and Voluntary Controlled primary schools which are oversubscribed. Each time a child is added, the waiting list will be re-ranked in accordance with this admission policy and no priority will be given to children based on the date their application was received or when the child was added to the list. The waiting list will be maintained for the duration of the Autumn Term (until 31st December of the intake year).

(G) Allocation of places to children from multiple births

Where a single place remains at a school and the application being considered is for twins or children from other multiple births the Local Authority will allocate above the Published Admission Number to accommodate each child.

(H) Compulsory school age

All children are entitled to a full-time place in the September following their fourth birthday. There is a duty on parents to ensure that their child receives an efficient full-time education suitable to the child's age, ability and aptitude when the child reaches compulsory school age. A child reaches compulsory school age on the prescribed day following his or her fifth birthday (or on his or her fifth birthday if it falls on a prescribed day). The prescribed days are 31 December, 31 March and 31 August.

(I) Deferred entry to school

Parents/Carers can defer the date their child is admitted to school until later in the school year, but not beyond the point at which they reach compulsory school age, or for children born between 1st April and 31st August, not beyond the beginning of the final term of the school year for which the offer is made.

(J) Part-time attendance

Where parents/carers wish, children may attend part-time until later in the school year, but not beyond the point at which they reach compulsory school age.

(K) Summer-born children

The Parents/Carers of a summer-born child (those born between 1st April and 31st August) may choose not to send their child to school until September following their fifth birthday and may request that they are admitted out of their normal age group (i.e. to Reception rather than Year 1).

(L) Admission of children outside their normal age group

Parents/Carers may request a place for their child outside of their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health.

Where a request is made for placement outside of the child's normal age group, the Local Authority will take decisions on any such requests based on the circumstances of each case. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated outside their normal age group; and whether they may naturally have fallen into a lower age group

if it were not for being born prematurely. When making a decision, the Local Authority will also take into account the views of the head teacher of the school(s) concerned.

If you wish to seek a place outside of the child's normal age group, you should complete the '*Request for Placement Outside of a Normal Age Group*' application form and return this, along with any supporting information or evidence, to the local authority for consideration.

(M) Children of UK Service Personnel

Families of UK service personnel are subject to frequent movement within the UK and from abroad, often at relatively short notice. A school place can be allocated in advance of the confirmed posting, even if there is uncertainty about the exact future address. Infant age children admitted outside the normal admission round are excepted pupils under the infant class size regulations.

The place can be held open until the family arrive in the UK or return to the area, and usually until the start of the following term, but could be longer in particular circumstances.

(N) Schools to whom this policy applies

School Name	Type of School
Alkrington Primary School, Manor Road, Middleton, M24 1JZ	Community
All Souls' CE Primary School, Rye Street, Heywood, OL10 4DF	Voluntary Controlled
Ashfield Valley Primary School, New Barn Lane, Rochdale, OL11 1TA	Community
Belfield Primary School, Samson Street, Rochdale, OL16 2XW	Community
Boarshaw Community Primary School, Stanycliffe Lane, Middleton, M24 2PB	Community
Bowlee Park Community Primary School, Windermere Road, Middleton, M24 4LA	Community
Brimrod Community Primary School, Holborn Street, Rochdale, OL11 4NB	Community
Broadfield Community School, Sparrow Hill, Rochdale, OL16 1QT	Community
Caldershaw Primary School, Edenfield Road, Rochdale, OL12 7QL	Community
Castleton Primary School, Hillcrest Road, Rochdale, OL11 2QD	Community
Elm Wood Primary School, Elm Street, Middleton, M24 2EG	Community
Greenbank Primary School, Greenbank Road, Rochdale, OL12 0HZ	Community
Hamer Community Primary School, Albert Royds Street, Rochdale, OL16 2SU	Community
Harwood Park Primary School, Hardfield Street, Heywood, OL10 1DG	Community
Heap Bridge Village Primary School, Heap Brow, Bury, BL9 7JP	Community
Heybrook Primary School, Park Road, Rochdale, OL12 9BJ	Community
Hollin Primary School, Waverley Road, Middleton, M24 6JG	Community
Hopwood Community Primary School, Magdala Street, Heywood, OL10 2HN	Community
Little Heaton CE Primary School, Boardman Lane, Middleton, M24 4PU	Voluntary Controlled

Littleborough Community Primary School, Calderbrook Road, Littleborough, OL15 9HW	Community
Lowerplace Primary School, Charter Street, Rochdale, OL16 4UD	Community
Marland Hill Community Primary School, Roch Mills Crescent, Rochdale, OL11 4QW	Community
Meanwood Community Primary School, Churchill Street, Rochdale, OL12 7DJ	Community
Newhey Community Primary School, Hawthorne Lane, Newhey, OL16 4JX	Community
Norden Community Primary School, Shawfield Lane, Rochdale, OL16 4JX	Community
Parkfield Primary School, Harold Street, Middleton, M24 4AF	Community
Sandbrook Community Primary School, Hartley Lane, Rochdale, OL11 2LR	Community
Shawclough Community Primary School, Thrum Hall Lane, Rochdale, OL12 6DE	Community
Spotland Primary School, Edmund Street, Rochdale, OL12 6QG	Community
St Edward's CE Primary School, Hanover Street, Rochdale, OL11 3AR	Voluntary Controlled
St Gabriel's CE Primary School, Aspinall Street, Middleton, M24 2BE	Voluntary Controlled
St Luke's CE Primary School, Queens Park Road, Heywood, OL10 4XB	Voluntary Controlled
St Mary's CE Primary School, Oldham Road, Rochdale, OL11 2HB	Voluntary Controlled
St Peter's CE Primary School, Muriel Street, Rochdale, OL16 5JQ	Voluntary Controlled
Stansfield Hall CE/Free Church Primary School, Barnes Meadows, Littleborough, OL15 9PR	Voluntary Controlled
Whittaker Moss Primary School, Elmsfield Avenue, Rochdale, OL11 5UY	Community
Woodland Community Primary School, Regent Street, Heywood, OL10 3BX	Community

Admission Policy for Rochdale Community and Voluntary Controlled Secondary Schools

If the school is oversubscribed, after the admission of pupils with an Education, Health and Care Plan (EHCP) where the school is named in the Plan, priority for admission will be given to those children who meet the criteria set out below, in order:

1. Looked After and Previously Looked After Children

A looked after child is a child who is in the care of a local authority or being provided with accommodation by a local authority in the exercise of their social services functions (as defined by section 22 (1) of the Children Act 1989). A previously looked after child is a child who was previously looked after but ceased to be so because they became adopted or became subject to a child arrangements or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.

2. Exceptional medical needs or exceptional welfare considerations which are directly relevant to the school concerned

Exceptional medical needs must be supported at the time of application by a letter from a GP, hospital consultant or other medical professional indicating how a pupil's medical condition relates to the school of preference. On receipt of the medical certificates/letters the case will be referred to the Service Director for consideration. It should be noted that providing such evidence does not automatically mean that a place will be allocated under this priority.

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This criterion will consider issues relevant to the child and/or the family in line with the Equalities Act 2010. If exceptional medical or exceptional welfare grounds are claimed after the allocation procedure has been completed, it might not be possible to allocate a place under this priority.

3. Children with a sibling attending the school

A sibling is defined in these arrangements as children who live as brother or sister in the same house, including natural brothers or sisters, half-siblings, step-siblings, adopted siblings and foster siblings. A sibling must be living at the same address and must not be a cousin or other relative. Priority may only be claimed under this priority if the child has a sibling who is attending at the time the application is submitted and who is expected to still be in attendance at the school when this child is due to be admitted.

4. Children eligible for the service premium

Children eligible for admission under this priority are those where:

- *one of their parents is serving in the regular armed forces;*
- *they have been registered as a 'service child' in the school census at any point since 2011;*
- *one of their parents died while serving in the armed forces and the pupil receives a pension under the Armed Forces Compensation Scheme or the War Pensions Scheme;*
- *pupils with a parent who is on full commitment as part of the full time reserve service.*

In order to be considered under this criterion, evidence of eligibility for the Service Premium must be provided at time of application.

5. Relative proximity

Any remaining places are allocated on the basis of relative proximity to the school but also other schools nearby.

This is determined by:

- d) Measuring the shortest, suitable walking distance from the child's home address to the main gate of the school being applied for (Distance A).
- e) Measuring the shortest, suitable walking distance from the child's home address to the main gate of the nearest school to the home address other than the school that is being applied for (see Note (B)) (Distance B).
- f) Distance B is then subtracted from Distance A to provide a figure known as the relative proximity calculation.

The relative proximity calculation provides the difference in distance that a child would have to travel to attend the school being applied for and the nearest school to home that is not the school being applied for and, as such, establishes a priority ranking.

If the relative proximity calculation is the same for one or more applications, priority will be given to the child who has further to travel to the school that is not the school that is being applied for.

Notes

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(D) Shared parenting

In instances where a child lives part of the week with one parent and the other part with another parent; the local authority will consider the address where the child mostly wakes up on school days.

If responsibility for the child is shared equally and there are legal arrangements in place to support this; the Local Authority will accept either address agreed by each parent. If no such legal arrangement exists and parents cannot come to an agreement regarding which address is to be used, the local authority will consider the home address as the one at which child benefit is paid.

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(H) Children of UK Service Personnel

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The place can be held open until the family arrive in the UK or return to the area, and usually until the start of the following term, but could be longer in particular circumstances.

(l) Schools to whom this policy applies

School Name	Type of School
Falinge Park High School, Falinge Road, Rochdale, OL12 6LD	Community

School Organisation and Development Team
Number One Riverside
Smith Street
Rochdale OL16 1YH

 rochdale.gov.uk/schooladmissions

 0300 303 0340

 school.admissions@rochdale.gov.uk

